



## NORTH CAROLINA WING SUPPLEMENT 1

CAPR 39-1

4 March 2024

APPROVED/M.VOGT/CAP/DP

Civil Air Patrol Uniform Manual

CAPR 39-1, dated 03 March 2020 is supplemented as follows:

**2.8.5 Added.** The Wing Uniform Board will consider all proposed changes to this supplement. Membership will consist of the Wing Director of Personnel, NC Wing Command NCO, Group Commander, and Wing CAC Chair. All proposed changes to this supplement or uniform questions should be submitted through your chain of command to the Wing Personnel Officer.

**4.2.6.8 Amended.** If a CAP baseball cap is worn it may only be the unit baseball caps that are authorized in paragraph 6.2.8.

**5.1.1.1.2.2.1 Added.** North Carolina Wing Shield patch shall be worn as outlined in attachment 7.

**5.1.1.1.1.3 Clarification.** Cadet Officer Grade Insignia will be centered, perpendicular and begin 1 inch from the bottom edge of the collar. Reference attachment 2, this document.

**5.1.1.2 Amended.** Unit logos on t-shirts are authorized but must meet the current design and heraldry standards of Civil Air Patrol and approved by the North Carolina Wing Historian. Designs must be submitted to the Wing Director of Personnel for approval by the Wing Uniform Board and Wing Commander.

**5.1.1.2.1 Added.** Units that currently do not meet this standard are authorized to wear their current t-shirt until they are no longer serviceable. They are not authorized to purchase additional t-shirts that do not meet this standard.

**5.1.1.2.2 Added.** Activity t-shirts from any CAP activity are authorized for wear under the uniform outside of the activity as long as they meet the color and construction of the requirements for the specific uniform. Neither unit designation emblems nor clothing company logos will be visible when wearing the ABU coat (shirt).

**5.1.1.9.1 Amended.** When authorized, officer rank insignia may be worn on Encampment/Activity headgear, including baseball caps if no other emblem (i.e. unit designation, search and rescue emblem, etc.) is on the headgear.

**5.2.1.1.2.2.1 Added.** North Carolina Wing Shield patch shall be worn as outlined in attachment 7.

**5.2.1.2.3 Amended.** See 6.2.8 for unit baseball cap requirements

**5.2.1.3.1 Amended.** See 5.1.1.2 above

**5.3.7 Amended.** If a CAP baseball cap is worn it may only be the unit baseball caps that are authorized in paragraph 6.2.8.

**6.2.8 Amended.** Unit baseball caps shall be black (fitted or adjustable with mesh or solid back) with the unit designation (example: NC-001). The unit designation may be a Velcro patch in silver lettering on black background, embroidered, stenciled, or iron-on. Any border framing will be black. Units may have the member's last name on the back of the hat attached in the same fashion as the unit designation. No other patches, writing, or insignias are authorized. Unit baseball caps are authorized for wear at all activities within the Unit only. The Unit may choose a plain black hat only (no designation and no name), but not both (some with designation, some plain). Reference attachment 3, this document.

**6.2.8.1 Added.** CAP Baseball Cap as defined by NCWG, is a Unit Baseball Cap and wear will be in accordance with 6.2.8. The intention is to allow a Unit the opportunity to make the decision to wear a cap that represents the unit and to keep the color as a standard within NCWG.

**6.2.8.2 Added.** Baseball caps must all be the same uniform color, construction, and design, must remain serviceable and clean.

**6.2.8.3 Added.** The dark blue or black last name Velcro tape that is used on the fleece jacket may be used on the cap.

**6.2.8.4 Added.** The Unit baseball cap will not be worn during Wing, Regional or National activities unless otherwise specified by the activity director.

**6.2.8.5 Added.** High Visibility (Hi-Vis) Orange baseball caps (or Hi-Vis watch caps during cold weather only) shall be worn during actual SAR missions and only for SAR training activities as directed by an activity director. Hi-Vis Orange baseball caps are to be worn only during the mission/activity, not to include travel to and from the mission/activity.

**6.2.8.5.1 Added.** Hi-Vis Orange (HVO) baseball caps will be of the style provide by NCWG, obtained by each Unit and redistributed to that Unit's GTM3 trainees and above on an as needed basis. The same cap may be obtained through other NCWG or NC Group activities. Members may have their last name embroidered in black lettering, not to exceed  $\frac{3}{4}$  inch in height,  $\frac{3}{4}$  inch from top of opening and centered on the back of the cap. No other patches, writing, or insignias are authorized. No rank is authorized on this cap. Reference attachment 5, this document.

**6.2.8.5.1.1 Added** Hi-Vis Watch Cap may be worn during cold weather only. Cap will fit snugly over top of head (tight fit). Adjust cap so it may fit squarely on head. Fold edge of cap all the way around, adjust crease so that the folded edge is no more than 3 inches wide. The back of the cap should run across the nape of the neck and the front should rest within  $\frac{1}{2}$  inch of the eyebrows. The watch cap should reflect a diagonal line across the ears moving downwards, from front to back. No bunching and no sagging. No rank is authorized on this cap.

**6.2.8.5.2 Added** Hi-Vis Orange baseball caps are not authorized for wear as a Unit Baseball Cap or at any other activity except as outlined in 6.2.8.5. Must be maintained in a clean and serviceable condition.

**6.2.8.5.3 Added** Not authorized for wear with the FDU or CFDU

**8.2.4.5.1 Added.** North Carolina Wing Shield patch shall be worn as outlined in attachment 6.

**8.3.4.5.1 Added.** North Carolina Wing Shield patch shall be worn as outlined in attachment 6.

**9.4.1.1 Added.** NCWG Cadet Honor Society. Members of the NCWG Cadet Honor Society are authorized to wear a gold shoulder cord with royal blue edging on the USAF-style Class A or B uniforms only. These Cords are only authorized to wear at NCWG events and are not authorized for wear outside of NCWG. Reference attachment 4, this document.

**9.4.1.1.1** Members of Distinction are authorized to wear a hanging gold cord with silver tip with the shoulder cord, and to it the right of the shoulder cord. See attachment 4, this document.

**9.4.1.1.2** Current Members of the Chapter Council are authorized to wear a hanging royal blue cord with silver tip with the shoulder cord. Current Members of the Chapter Council who are also Members of Distinction are authorized to wear both hanging cords simultaneously; the royal blue cord will be to the right of the gold cord.

**9.4.1.2 Added.** Cadet recipients of the following awards are authorized to wear a blue and white woven shoulder cord (as provided by Wing Headquarters) on the left shoulder in the 12 months following the presentation of these wing-level awards recognizing these special honor positions. This cord will be returned to Wing Headquarter prior to the next award winner announcement.

**9.4.1.2.1 Added.** Wing Cadet of the Year

**9.4.1.2.2 Added.** Wing AFSA Cadet of the Year

**9.4.1.2.3 Added.** Brewer Award, Cadet

**9.4.1.3 Added.** Unit Cadet of the Month/Quarter/Year are authorized to wear a cord of the unit commander's choosing. The Wing Commander has delegated the authority to choose a color to the unit commander, and it shall not conflict with other preexisting cords already in use. Reference attachment 4, this document.

**9.4.1.3.1 Added.** A CAPF2A will be completed each quarter/month for the award. The unit commander is the approving authority. A copy of the approved CAPF2A will be filed in the cadet's personnel file.

**9.4.5 Amended.** Helmet Liners/ Hardhat. Color to be determined by wing commander except that helmet liners authorized for wear by members participating in emergency services missions will be white and will be worn with a decal of the Emergency Services Patch (Version 1 or 2). When Hardhats are authorized for wear by members participating in search and rescue missions they will be orange.

**10.9.5.1 Added.** The old NC Wing patch, Blue Circle with the Wright Brothers National Memorial symbol, may not be worn after 01 June 2022.

**10.9.5.2 Amended.** The NC Wing Shield patch shall be worn after 01 September 2024 Attachment 7 – NC Wing Shield.

**10.9.7.1 Added.** Unit Personnel or Administrative Officers shall keep a copy of the NC Wing Commander's approval letter, patch heraldry, and a digital image of the patch on file.

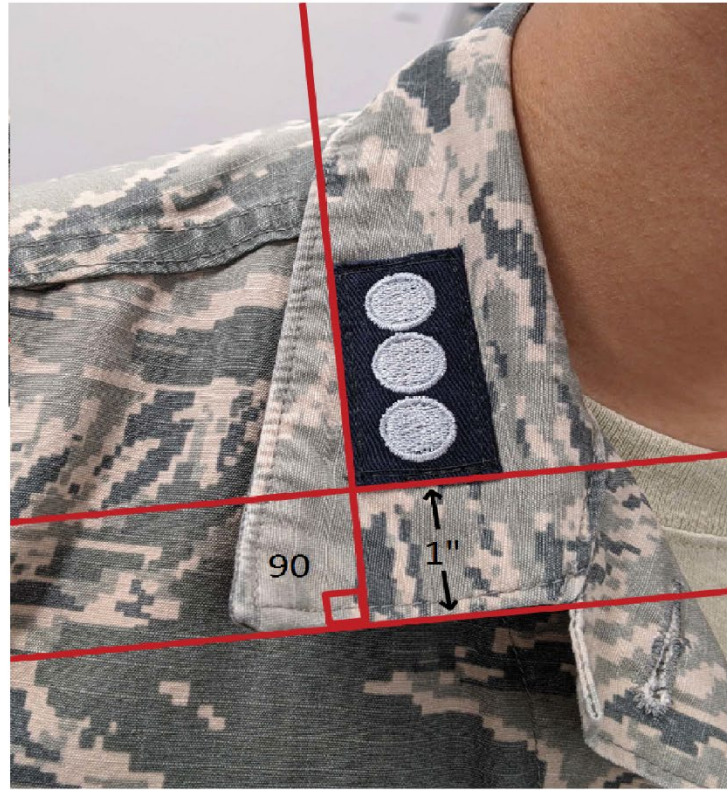
**Cold Weather/Inclement Conditions** *Uniforms*. In cold weather, commanders and activity directors will prioritize protection from the elements over adherence to CAP uniform standards. (Reference CAPR 60-1, 2.6.2.5, Cold Weather)

DENNIS R. BISSELL, Colonel, CAP  
Commander

**Attachment 1 - COMPLIANCE ELEMENTS**

There are no compliance elements with this supplement.

**Attachment 2 – Cadet Officer Insignia Grade**



**Attachment 3 – Cap Designation Examples**



Velcro Embroidered Patch



Embroidered Unit Designation

**Attachment 4– NCWG Cadet Honor Society Cord Placement****Shoulder Cord Colors Currently In Use****CAC (9.3.1):**

Gold – primary members of the National CAC

Blue – primary members of Region CAC

Red – primary members of Wing CAC

Kelly Green – primary members of group CAC

**Color Guard (9.3.2):**

White Shoulder Cord

**Honor Guard (9.3.3):**

Silver Shoulder Cord

**Aide de Camp (9.3.4):**

Not specifically mention, traditionally a Gold Shoulder Cord

**NCWG Cadet Honor Society (NCWG Supplement 9.4.1.1):**

Gold with royal blue edging

**Wing Cadet of the Year (NCWG Supplement 9.4.1.3)**

Blue and White woven



**Attachment 5 – High Visibility Orange Cap**



**Attachment 6 – NC Wing Shield**

